

Mayne Island Community Chamber of Commerce Board Meeting
September 14, 2021
6:00 pm at Brewery

Agenda Item	Responsibility
1. Land Acknowledgement	Annette
2. Additions to the Agenda	Annette
3. Approval of the Agenda	Annette
4. Approval of July 13, 2021 Board Meeting Minutes	Annette
5. Correspondence	Lauren
6. Chair's Report	Annette
7. Treasurer's Report	Colleen
8. Membership Report	Lauren
9. Marketing Committee	Kat
10. Executive Officer Report	Lauren
11. Brochure	Lauren
12. Welcome Wagon	Lauren
13. Cleaning Out Office	Brian
14. Indigenous Scholarship	Annette
15. Adjournment	Annette

In Attendance: Lise Magee (Vice President), Annette Witteman (President), Kat Ferneyhough (Secretary), Brian Dearden (Past President), Colleen Fraser (Treasurer), Lauren Underhill (Executive Officer)

With Regrets: Emily Walker, Drew Ferneyhough, Gail Noonan

1. Land Acknowledgement

- Acknowledgement from Mayne Island brochure read.

2. Additions to the Agenda

- Cleaning out the office
- Way to give back to Indigenous Peoples

3. Approval of the Agenda

Motion to approve the agenda by Kat Ferneyhough, seconded by Brian Dearden.

CARRIED

4. Approval of July 13, 2021 Board Meeting Minutes

Motion to approve July 13, 2021 Board Meeting Minutes by Brian Dearden, seconded by Kat Ferneyhough.

CARRIED

5. Correspondence

- Received request from SGITPS to provide names of businesses that would be open during the "Cozy Season" (Mid Oct-March), and fit under the food, accommodation, or wellness sectors. Lauren sent list of member businesses.

- Received note of concern regarding garbage issue and tactics taken to get people to take garbage with them. Lauren will look into possibility of the Chamber purchasing garbage cans for certain areas, and contracting out garbage pick-up services. If successful, may look at adding additional services (recycling, cigarettes, dog bags etc.).
- Email from BC Ale Trail group regarding Mayne Island joining a regional ale trail. Jacqueline East is interested in SGITPS participating with this. Lauren and Jacqueline will participate in meeting with BC Ale Trail Reps to learn about possible partnership.

6. Chair's Report

- Annette organized the All Candidates Forum with help from many, including Kat, Drew, Lise, and Gord. Video from the event was shared on the Chamber's facebook page, and Jacob, who helped with the sound equipment was given a cheque for \$200 for his assistance.

7. Treasurer's Report

- Bank account as of August 31st is \$56,968.

Motion to approve the Treasurer's Report by Colleen Fraser, seconded by Kat Ferneyhough.

8. Membership Report

- Membership numbers remain the same at 114 members, with 57 business members on Mayne Island. Membership renewal period is coming up in October.
- Will be keeping reduction for membership for 2021 due to the brochure being late and COVID.

9. Marketing Committee

- The THRIVE Grant ended up being too big and not possible with the amount of time given to get a proposal together. However, it would be good to work on projects without the grant and have plans ready to go if future grants become available.
- Marketing Committee needs to meet at some point.

10. Executive Officer Report

- Working on catching up with projects that have been on the side burner now that more hours are available the work.
- Will look at organizing a networking event, Lise is interested in helping.

11. Brochure

- Waiting for an invoice from Richard for his design work.
- Looking at a possible re-design of the brochure
- Lauren to write an RFP for design of the brochure.

12. Welcome Wagon

- Lauren to come up with a plan and a guesstimate of a budget for the project.
- Bring up with the membership that would be re-launching the program.
- Kat is willing to help out.

13. Cleaning Out Office

- Lise and Lauren will get together to clean out the Home Hardware office of Chamber paperwork.
- Annette may have filing cabinet for Lauren to use to store paperwork, and may be able to store projector and screen.

14. Indigenous Scholarship

- Annette is wondering if the Chamber should put some money towards a scholarship for Indigenous students (Indspire program). The program is based in Toronto.
- Would like to see something more local. The island schools do have scholarships, but not indigenous focused.

15. Adjournment

Motion by Lise to adjourn meeting. Meeting adjourned at 7:30pm.

DRAFT